



प्रधान मुख्य आयकर आयुक्त  
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers  
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,  
टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F. No. Pr.CCIT/Estt/PS/2024

Date : 07.12.2023

**MEMORANDUM**

**Sub:** Establishment – I T Department, A.P., Hyderabad – **Promotion to the cadre of Private Secretary– Willingness for the Year 2024** – Calling for – Reg.

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The names of the following Stenographers, Grade I may come up for consideration for promotion to the cadre of Private Secretary for the year 2024.

| S.No. | Name of the official Shri/Smt/Ku    | Date of Birth | Office in which working           |
|-------|-------------------------------------|---------------|-----------------------------------|
| 1     | Rajeshwar Rao G B,<br>Steno Gr I    | 14.11.1970    | CIT (APPEAL UNIT)-1,<br>HYDERABAD |
| 2     | K Sai Sandeep, Steno Grade-I        | 06.08.1981    | DGIT(Inv), Hyderabad              |
| 3     | Ching Suan Niang, Steno Grade-I     | 07.03.1988    | CIT(TDS), Hyderabad               |
| 4     | Seelam Ganga Bhavani, Steno Grade-I | 13.07.1986    | Addl. CIT, Range-2,<br>Vijayawada |
| 5     | J Sreenivasulu, Steno Grade-I       | 14.06.1990    | Addl. CIT, Range-8,<br>Hyderabad  |

2. The officials mentioned above may furnish his/her willingness or otherwise to this office for promotion to the cadre of Private Secretary through the Head of Office concerned by 15.12.2023 positively.

**एम मुरली मोहन/ M MURALI MOHAN**

अप्पर आयकर आयुक्त (मुख्यालय एवं प्रशासन)  
ADDL.COMMISSIONER OF INCOME TAX (HQrs)(Vig)  
प्रधान मुख्य आयकर आयुक्त का कार्यालय  
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद  
O/O PR.CCIT, AP & TS, HYDERABAD

To all the Head of Office concerned with a request to obtain willingness or otherwise from the officials and forward the same to the O/o Pr. CCIT, AP & Telangana, Hyderabad directly by 18.12.2023 positively.